

# HAMLIN

## Building Center

### Application for Employment (An Equal Opportunity Employer)

**PERSONAL INFORMATION:**

Name: \_\_\_\_\_ Location applying for: Lake Norden / Brookings / Clark

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Valid Driver License Y / N      CDL Y / N      Are you 18 years old or older? Y / N

Phone No. \_\_\_\_\_ How did you hear about this job? \_\_\_\_\_

Date you can start \_\_/\_\_/\_\_      Desired wage per hour \_\_\_\_\_

Are you prevented from lawfully becoming employed in the USA? Y / N

Have you been convicted of a crime or served time in jail/prison in the last 7 years? Y/N  
If yes, please explain on the back of this application.

- *A conviction will not necessarily restrict your opportunity for employment. Each instance & situation will be considered in relation to the position you are applying for.*

**PREVIOUS EMPLOYMENT (last 5 years):**

Company	Position	Date
Company	Position	Date
Company	Position	Date

Currently employed Y / N. If so, may we inquire of your present employer?

EDUCATION: \_\_\_\_\_

SPECIAL SKILLS: \_\_\_\_\_

Please indicate your preferred level of customer interaction:      **HIGH / LOW**

Please indicate which of these functions you would be interested in performing:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="radio"/> Counter sales</li> <li><input type="radio"/> Material estimation for projects</li> <li><input type="radio"/> Janitorial duties</li> <li><input type="radio"/> Unloading/ loading trucks</li> <li><input type="radio"/> Paint color selection/ matching</li> <li><input type="radio"/> Deliveries</li> </ul> | <ul style="list-style-type: none"> <li><input type="radio"/> Computer 3D home design</li> <li><input type="radio"/> Bookkeeping</li> <li><input type="radio"/> Project managing</li> <li><input type="radio"/> Computer networking</li> <li><input type="radio"/> Window/ door ordering/ sales</li> </ul> |
|--|---|

I hereby consent to Hamlin Building Center INC, to run a Motor Vehicle Report and submit to Drug Testing prior to employment. The MVR will be viewed by Hamlin Building Center, INC.

To the best of my knowledge this information is true and correct.

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

Hamlin Building Center

Lake Norden: 605-785-3381

Brookings: 605-692-3381

Clark: 605-532-3382